



CABINET

***Immediately Following Cabinet Scrutiny Committee on
WEDNESDAY, 3 FEBRUARY 2021***

REMOTELY VIA TEAMS

**ALL MOBILE TELEPHONES TO BE SWITCHED TO SILENT FOR THE
DURATION OF THE MEETING**

Part 1

1. Appointment of Chairperson
2. Chairperson's Announcement/s
3. Declarations of Interest
4. Minutes of Previous Meeting (*Pages 5 - 38*)
5. Forward Work Programme 2021/2022 (*Pages 39 - 44*)
6. Urgent Items
Any urgent items (whether public or exempt) at the discretion of the Chairperson pursuant to Section 100b (4)(B) of the Local Government Act 1972
7. Access to Meetings
To resolve to exclude the public for the following item/s of business pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No.2290 and the undermentioned exempt Paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

Part 2

8. Neath Business Improvement District Ballot Vote (Exempt Paragraph 14) (*Pages 45 - 72*)

K.Jones
Chief Executive

Civic Centre
Port Talbot

Thursday, 28 January 2021

Cabinet Board Members:

Councillors: R.G.Jones, C.Clement-Williams, D.Jones,
E.V.Latham, A.R.Lockyer, P.A.Rees,
P.D.Richards, A.Wingrave and L.Jones

Notes:

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise Democratic Services staff.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process). The Chairperson and Vice Chairperson of the relevant Scrutiny Committee will be invited to be present at this meeting.*

EXECUTIVE DECISION RECORD

CABINET

4 NOVEMBER 2020

Cabinet Members:

Councillors: R.G.Jones, (Chairperson), C.Clement-Williams, D.Jones, E.V.Latham, A.R.Lockyer, P.A.Rees, P.D.Richards and L.Jones

Officers in Attendance:

S.Phillips, H.Jenkins, A.Evans, A.Jarrett, N. Pearce, S.Brennan, D. Griffiths, P.Jackson, M.Roberts, C.Griffiths, C.Plowman and J.Woodman-Ralph.

Invitee:

Cllr. M.Harvey (Scrutiny Chairperson)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor R.G.Jones be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

3. **MINUTES OF PREVIOUS MEETING**

That the minutes of the 21 October Cabinet meetings, be approved.

4. **CHRISTMAS CAR PARKING**

Decision:

That approval be granted for Free Christmas parking in Neath, Port Talbot and Pontardawe Pay and Display car parks from Saturday, 12th December 2020 to Friday, 1st January 2021 inclusive (excluding The Gnoll, Afan Forest Country Park and Aberavon Seafront car parks.)

Reason for Decision:

To support our town centre economy it is acknowledged that providing free Christmas car parking would further support their recovery.

Implementation of Decision:

That the decision be implemented after the three day call in period.

5. **DEPARTMENT FOR WORK AND PENSIONS (DWP) KICKSTART - GATEWAY REPRESENTATIVE**

Decision:

That the Kickstart application be submitted to the Department of Work and Pensions (DWP). This would enable Neath Port Talbot County Borough Council to act as Gateway Representative, to support local businesses and young unemployed people.

Reason for Decision:

To enable the Kickstart scheme to have a positive impact on the number of 16 – 24 year olds claiming Universal Credit in the County Borough and provide local businesses with the opportunity to create new posts to support their business through this period of uncertainty.

Implementation of Decision:

That the decision will be implemented after the three day call in period.

6. **URGENT ITEMS**

Because of the need to deal now with the matter contained in Minute No. 7 below, the Chairperson agreed this could be raised at today's meeting as an urgent item pursuant to Section 100B (4)(b) of the Local Government Act 1972.

Reason:

Due to time element.

7. **TRAFFIC ORDERS - HERBERT STREET, PONTARDAWE.**

Decision:

That approval be granted to advertise the revocation of existing Traffic Orders, (the proposed implementation of Disabled Badge Holders only Monday to Saturday 10am to 6pm, Limited Waiting Monday to Saturday 8am to 6pm One hour No Return within 2 hours permit holders exempt and Limited Waiting Monday to Saturday 8am to 6pm One hour No Return within 2 hours traffic regulation orders) at Herbert Street, Pontardawe (as detailed at Appendix A to the circulated report) and should no objections be received, the proposals be implemented on site as advertised.

Reason for Decision:

The proposed traffic regulations orders will maintain parking provision for Disabled Badge Holders and provide some parking assistance for the residents of Herbert Street, Pontardawe.

Implementation of Decision:

The decision is for immediate implementation.

Consultation:

A consultation exercise will be undertaken when the scheme is advertised.

8. **CONTINUATION OF COVID 19 - BUS INDUSTRY SUPPORT**

Members were supportive of the amendment to the recommendations given by Officers as detailed below.

Decisions:

1. That delegated authority be granted to the Director of Environment and Regeneration and the Head of Engineering and Transport and those officers so designated by them to implement the Welsh Government guidance on the administration of the Bus Emergency Scheme (BES) while this mechanism continues to support the bus industry.
2. That delegated authority be granted to the Director of Environment and Regeneration and Head of Engineering and Transport to enter into Covid-19 Indemnity Agreements with Passenger Transport Operators in accordance with the guidance provided by Welsh Ministers, the Welsh Government Covid19-Bus Industry Support April 2020 and any subsequent guidance that may be issued by the Welsh Government.

Reason for Decisions:

The proposal will help maintain transport services in the short term and ensure that there are services at the end of the Covid 19 public health crisis.

Implementation of Decisions:

The decision will be for immediate implementation.

9. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

10. **CRYMLYN BURROWS TRANSFER STATION REMODELLING - APPOINTMENT OF CONSULTANT (EXEMPT PARAGRAPH 14)**

Decision:

That approval be granted for the direct award of the contract for Consultant Advisors for the Crymlyn Burrows Transfer Station Remodelling to SLR Consulting Ltd for the 2 year duration of the project for services as set out in the circulated private report, and that Officers complete the necessary agreement and associated documents for the public sector ESPO Framework to facilitate same.

Reason for Decision:

To facilitate the progression of the remodelling works previously agreed by Members and minimising project risk.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **COMPULSORY PURCHASE ORDER**

Decision:

Approval be granted for the Head of Property and Regeneration to be given delegated authority to commence the work necessary to prepare for Compulsory Purchase Order powers to be utilised by the Council in respect of the proposed Neath Transport Hub for the properties shown edged red on Plan 2. A report be brought back to Members for approval to see the Compulsory Purchase Order at the appropriate time.

Reason for Decision:

To enable the Council to recommence negotiations and acquisitions.

Implementation of Decision:

The decision will be implemented after the 3 day call in period.

Consultation:

Consultation has taken place with the Welsh Government.

CHAIRPERSON

EXECUTIVE DECISION RECORD

CABINET

11 NOVEMBER 2020

Cabinet Members:

Councillors: R.G.Jones (Chairperson), C.Clement-Williams, D.Jones, E.V.Latham, A.R.Lockyer, P.A.Rees, P.D.Richards, A.Wingrave and L.Jones

Officers in Attendance:

S.Phillips, A.Evans, A.Jarrett, H.Jenkins, N.Pearce, K.Jones, C.Griffiths, S.Brennan, H.Jones, C.Davies, C.Davies and T.Davies

Invitee: Councillor M.Harvey (Scrutiny Committee Chair)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor R.G.Jones be appointed Chairperson for the meeting.

2. **TREASURY MANAGEMENT MID YEAR REVIEW REPORT 2020/21**

Decision:

That the Treasury Management activities to date this financial year, and how they relate to the proposed activities within the original 2020/21 Treasury Management Strategy and Annual Investment Strategy Statements, be noted.

Reason for Decision:

To comply with requirements of the Code of Practice on Treasury Management.

Implementation of Decision:

The decision will be implemented after the three day call in period.

3. **REVENUE BUDGET UPDATE AND MONITORING REPORT
QUARTER 2 - 2020-21**

Officers explained that the £6.5 million overspend would be continuously monitored throughout the year, and were hopeful that the Council would have further recompense following submissions to Welsh Government.

Decisions:

1. That the proposed reserve movements and budget virements, as detailed within the circulated report, be approved.
2. That the operational and financial issues set out in the circulated report, be noted.
3. That the Council continue to work with Welsh Government and in line with legislation, regulations and directions to deliver services during these challenging times.
4. That the additional grants received, as detailed in the circulated report, be noted.
5. That the Council continue to seek additional funding from Welsh Government to cover COVID 19 consequences of increased expenditure, loss of income, increased cost of Council Tax Support and council tax collection shortfalls that adversely impact on Council funding and activity.

Reason for Decisions:

To monitor and update the Council's Budget projections for 2020/21 and inform Members of the financial risks arising from COVID 19.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **CAPITAL PROGRAMME MONITORING REPORT QUARTER 2
- 2020 /21**

Members noted that there had been good progress with major capital investments in the County Borough over the last year.

Decisions:

1. That the proposed 2020/21 budget, totalling £77.684m, as detailed within the circulated report, be commended to Council for approval.
2. That the position in relation to expenditure as at 30 September 2020, be noted.

Reason for Decisions:

To update the Council's Capital Programme for 2020/21.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

5. **TREASURY MANAGEMENT MONITORING 2020/21**

Decision:

That the monitoring report be noted.

6. **AFAN FOREST PARK VISITOR CENTRE - VALLEYS
REGENERATION PARK GATEWAY PROJECT**

Decisions:

1. That the purpose of the project be noted and all elements for delivery, as detailed within the circulated report, be approved.

2. That authority be delegated to the Head of Property and Regeneration to sign the Welsh Government grant offer once received (subject to its terms).
3. That the procurement methods to deliver the scheme to time and budget, as detailed in the circulated report, in particular in relation to the proposed methodology to appoint a suitable playground manufacturer, be approved.

Reason for Decisions:

To allow the enhancement of facilities within Afan Forest Park Visitor Centre to attract a more diverse range of visitors. The procurement methodology proposed will facilitate the delivery of the project to time and budget.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

7. URGENT ITEM

Because of the need to deal now with the matter contained in Minute No. 8 below, the Chairperson agreed this could be raised at today's meeting as an urgent item pursuant to Section 100B (4)(b) of the Local Government Act 1972.

Reason:

Due to the time element.

8. CALCULATION OF COUNCIL TAX BASE FOR 2021-22

Decisions:

That the 2021/22 Council Tax Base be approved as follows:

- of 49,653.05 Band D properties (gross of collection rate)
- of 48,163.46 Band D properties (net at 97% collection rate) for the whole of the County Borough; and

- for each Town and Community Council area the amount shown in paragraph 6 of the circulated report.

Reason for Decisions:

To determine the Council Tax Base for 2021/22.

Implementation of Decisions:

The decision is for immediate implementation. The Chairperson of the scrutiny committee had agreed to this course of action. There would therefore be no call in of this decision.

9. **ACCESS TO MEETINGS**

RESOLVED: that pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

10. **DEMOLITION OF PROPERTIES**

Decisions:

1. That the Council proceed with the demolition process of the properties as detailed within the private, circulated report.
2. That delegated authority be granted to the Head of Engineering and Transport, to enter into a contract for the demolition of the properties so identified in the private, circulated report, and to undertake ongoing maintenance works as and when required.
3. That delegated authority be granted to the Head of Property and Regeneration to enter into an easement in perpetuity with the owners of the properties as detailed in the private, circulated report, as determined by the Head of Property and Regeneration, to facilitate access to undertake demolition works and to allow access for ongoing maintenance of the supporting highways wall structure, on terms and conditions to be agreed by the Head of Property and Regeneration.

4. That delegated authority be granted to the Head of Planning and Public Protection to negotiate and enter into an agreement, in consultation with the Head of Legal Services, with landowners and insurers in respect of the Council undertaking the works required to comply with the Demolition Notices and recovering its costs from the insurance companies.

Reason for Decisions:

To progress with the demolition of the properties detailed within the private, circulated report, and to authorise the entering into of documentation to facilitate both access to undertake such work and recovery of the financial costs associated, and for ongoing maintenance of the supporting highways wall structure.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

The Local Ward Member is supportive of the proposals.

CHAIRPERSON

EXECUTIVE DECISION RECORD

CABINET

25 NOVEMBER 2020

Cabinet Members:

Councillors: R.G.Jones, (Chairperson), C.Clement-Williams, D.Jones, E.V.Latham, A.R.Lockyer, P.A.Rees, P.D.Richards, A.Wingrave and L.Jones

Officers in Attendance:

S.Phillips, K.Jones, H.Jenkins, A.Evans, A.Jarrett, N.Pearce, C.Griffiths, S.Brennan, D.Griffiths, M.Roberts, A.Thomas, P.Walker, J.Smith, J.Hillier, C.Plowman and J.Woodman-Ralph

Invitee:

Councillor: M.Harvey (Scrutiny Chairperson)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor R.G.Jones be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

The following Members made a declaration of interest at the start of the meeting.

Councillor D. Jones	Re: Penscynor, Cilfrew (Revocation) 20MPH Speed Limits Order 2020 and Traffic Calming Measures at Penscynor, Cilfrew as she has expressed concerns regarding the speed traffic measures. She considered her interest as prejudicial and left the meeting at the start of the item.
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Councillor A. Wingrave Re: Penscynor, Cilfrew (Revocation) 20MPH Speed Limits Order 2020 and Traffic Calming Measures at Penscynor, Cilfrew as the proposal is within her ward. She did not consider her interest as prejudicial.

Re: Miscellaneous Grant Fund Applications as she is a Member of Coedffranc Town Council. She did not consider her interest as prejudicial.

Councillor M. Harvey Re: Miscellaneous Grant Fund Applications as he is Mayor of Coedffranc Town Council. He did not consider his interest as prejudicial.

3. **GNOLL ESTATE COUNTRY PARK MASTERPLAN**

Decisions

1. That prioritised visitor experience action plan projects be agreed with delivery by the 31 March 2021 as detailed in the circulated report (paragraphs 19.1 to 19.2).
2. That an officer working group be formed to liaise with key partners on the delivery of the remaining actions within the visitor experience action plan over a 3 – 5 year period.
3. That officers undertake further research into available funding streams for the proposed development of on-site visitor accommodation in addition to undertaking an expression of interest exercise with the private sector.
4. That the findings of these exercises be brought back to Members to enable a delivery model to be agreed.

Reason for Decisions:

To enable the Council to facilitate the enhancement of facilities and access within Gnoll Estate Country Park, enabling the park to continue to attract a local audience whilst also increasing its contribution to the

visitor economy through the development of onsite visitor accommodation.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A survey was undertaken as part of the master planning process with the local community, existing visitors. 818 responses were received, the feedback was reflected in the visitor experience action plan as detailed in Appendix 1 to the circulated report.

Workshops were also held with local members, park staff, Friends of Gnoll Country Park and The Woodland Trust to seek their views on how the park should develop.

4. **NEATH BUSINESS IMPROVEMENT DISTRICT BALLOT**

Decisions:

1. That the re ballot for Neath BID be supported by the Council to aid the recovery of town centres.
2. That the Council act as ballot holder for the purpose of the re ballot.

Reason for the Decisions:

Neath BID has been supported over the past 5 year term and has improved the town centre, as a result a BID in Port Talbot was supported by NPTCBC in 2019. Neath BID is approaching the end of its term (March 21) and is keen to continue.

Implementation of Decisions:

The decision will be implemented after the 3 day call in period.

Consultation:

Businesses had been consulted over the previous two months by Neath Inspired to inform them of the current situation and to determine what

improvements for the next term would be beneficial. A business perception questionnaire was undertaken to determine what businesses would like to be addressed and what improvements they would wish to see. The information will be utilised to form their next five year proposal that will be made available to all businesses within the BID area prior to the ballot.

The consultation was carried out with over 50% of levy payers, from which 87 of the 125 consulted returned the questionnaire. Those results showed that 72% were in favour of the BID continuing, 10% were not in favour and 13% were undecided. 5% failed to comment on that particular question.

5. **TRAFFIC ORDER 2020 AND TRAFFIC CALMING MEASURES AT PENSCYNOR, CILFREW (REVOCATION) (20 MPH SPEED LIMITS)**

(At this point in the meeting, Councillor D.Jones reaffirmed her interest in this item, and left the meeting for the discussion and voting thereon.)

Decisions:

1. That the objections be upheld with alternative permanent speed reduction measures sought in conjunction with Welsh Government and Go Safe.
2. That the Welsh Government be advised accordingly.
3. That the objectors be informed of the decision.

Reason for Decisions:

To permanently reduce traffic speed in the interest of road safety.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise was undertaken in September 2020 with approximately 30 properties receiving hand delivered letters with a plan as detailed in the circulated report.

6. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decisions:

1. That a grant of £800 p.a. be provided, subject to review in line with rent reviews from April 2021 to The Trustees of Baglan Boys and Girls Club, Baglan Dragons AFC and Baglan Cricket Club as detailed in Appendix 1 to the circulated report.
2. That a grant of £125 p.a. be provided, subject to review in line with rent reviews from April 2021 to Rhianna's Swing as detailed in Appendix 1 to the circulated report.
3. That a grant of £1,800 p.a. be provided, subject to review in line with rent reviews from April 2021 to Coedffranc Town Council as detailed in Appendix 1 to the circulated report.

Reason for Decisions:

To enable financial support to be agreed in respect of the grant applications.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

7. **INFORMATION TECHNOLOGY EQUIPMENT FOR SCHOOLS**

Decisions:

1. That the ICT Service Manager places orders via the WG platform to purchase devices for schools as detailed in the circulated report.
2. That additional funding of £303,500 be made available from the Authority's Capital Programme to fund the required additional devices.

Reason for Decisions:

To enable the Council to provide I.T. support for learners as detailed in the circulated report.

Implementation of Decisions:

The decision is for immediate implementation.

8. **ADMISSION TO COMMUNITY SCHOOLS:2022/2023**

Decision:

That approval be granted to consult on the proposed 2022/2023 community schools admission policy as detailed in the circulated report.

Reason for Decision:

To enable the Council to meet statutory duties and good practice guidelines in respect of the admission of pupils to community schools.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The Council, as local authority is required to consult each year on the admission arrangements for those schools which it is the admission authority.

Neath Port Talbot County Borough Council is the admission authority for community schools. Admission to voluntary aided (i.e.Faith) schools is the responsibility of the respective governing bodies.

The requirements of consultation are set out in the Welsh Government's School Admissions Code.

In the case of this Council, consultation is required with:

- the governing bodies of community schools
- the governing bodies of voluntary aided (i.e. Faith) schools
- all neighbouring local authorities

In addition, the Council should also consult the Admission Forum for the relevant area. The consultation process will cease on 29th January 2021.

9. **URGENT ITEMS**

Because of the need to deal now with the matter contained in Minute No 10 below, the Chairperson agreed this could be raised at today's meeting as an urgent item pursuant to Section 100B (4) (b) of the Local Government Act 1972.

Reason:

Due to time element

10. **CHRISTMAS AND NEW YEAR OPENING TIMES 2020. LIBRARIES, THEATRES, COMMUNITY CENTRES, MARGAM COUNTRY PARK, LEISURE CENTRES AND SWIMMING POOLS**

Decision:

That the Christmas and New Year opening and closure times be approved as detailed in Appendix 1 and 2 to the circulated report.

Reason for Decision

To ensure that the Council's facilities are available to the public when there is a demand for them to be open and to enable managers to make appropriate arrangements with front line staff over their annual leave.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

12. **LEISURE SERVICES FINANCIAL ARRANGEMENTS (EXEMPT UNDER PARAGRAPH 14)**

Decisions:

1. That the terms of the Indemnity Agreement entered into between Neath Port Talbot County Borough Council and Celtic Leisure be noted.
2. That approval be granted to increase the Management Fee payable to Celtic Leisure up to but not exceeding £1.8m plus VAT with payments released monthly following a review meeting between the Council and Celtic Leisure.

Reason for Decisions:

To ensure suitable arrangements are in place to maintain the provision of leisure services in the Neath Port Talbot locality.

Implementation of Decisions:

The decision will be implemented after the 3 day call in period.

CHAIRPERSON

EXECUTIVE DECISION RECORD

CABINET

10 DECEMBER 2020

Cabinet Members:

Councillors: E.V.Latham (Chairperson), C.Clement-Williams, D.Jones, P.A.Rees, P.D.Richards, A.Wingrave and L.Jones

Officers in Attendance:

H.Jenkins, N.Pearce, C.Griffiths, D.Griffiths, C.Morris, S.Brennan, C.Furlow-Harris, P.Jackson, C.Jones, R.Headon, C.Davies, C.Plowman and T.Davies

Invitee: Councillor M.Harvey (Scrutiny Chair)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **DECLARATIONS OF INTEREST**

The following members made declarations of interest at the commencement of the meeting.

Councillor D.Jones - Re: Third Sector Grant Funding – Award of Grants 2020-21, as she is a trustee on the boards of Age Connects NPT, BAME and NPTCVS. She considered the declaration as prejudicial and left the meeting for the item.

Councillor M.Harvey - Re: Decisions Taken by Urgency Action During the Covid 19 Emergency, as he is the Mayor of Coedffranc Town Council, mentioned on page 234 of the report pack.

Councillor M.Harvey - Re: Traffic Order – Park Drive/Park Crescent, Skewen, as he requested the implementation of this Traffic Order. He considered the declaration as prejudicial and left the meeting for the item.

3. **STRATEGIC EQUALITY PLAN**

Members noted that the actions contained within the Strategic Equality Plan 2020-2024 would be reviewed, when the Council moves into a recovery phase from the Covid 19 pandemic.

Decisions:

1. That the document be commended to Council for approval, prior to publication as an addendum to the Strategic Equality Plan 2020, published in September 2020.
2. That the Cabinet Member for Corporate Services and Equalities be given delegated authority to make such changes as may be needed to the actions, prior to publication, provided that such changes do not materially alter the content of the document to be considered by Council.

Reason for Decisions:

To meet the statutory requirements set out in the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

This item has not been subject to external consultation, although a period of public consultation was undertaken as part of the development of the Strategic Equality Plan between the 16 January and 20 February 2020. In addition, local equality groups, as represented on the Council's Equality and Community Cohesion Group have been involved in the development of these actions.

4. **COMMENTS, COMPLIMENTS AND COMPLAINTS ANNUAL REPORT 2019 2020**

That the monitoring report be noted.

5. **THIRD SECTOR GRANT FUNDING REPORT - AWARD OF GRANTS 2021/22**

(At this point in the meeting, Councillor D.Jones reaffirmed her interest in this item and left for the discussion and voting thereon.)

Decisions:

1. That the 2021/22 Budget of £540,500 for Third Sector Grants, as detailed in the circulated report, be confirmed.
2. That the award of Grants to the Third Sector organisations, as set out in Appendix 1 to the circulated report, be approved.
3. That grants not be awarded for the applications set out in Appendix 2 of the circulated report.
4. That the amount of grant payable to each Strategic Partner, as set out in Appendix 3 to the circulated report, be confirmed.

Reasons for Decisions:

To approve grants to third sector organisations in line with the Council's Scheme.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

6. **DECISIONS TAKEN BY URGENCY ACTION DURING THE COVID-19 EMERGENCY**

(Councillor D.Jones re-joins the meeting.)

Decision:

That the report be noted.

7. **SUBSTANCE MISUSE COUNSELLING SERVICE - WESTERN BAY AREA PLANNING BOARD**

Decisions:

1. That the exclusion of the requirement for competition under the Contract Procurement Rules relating to the invitation of tenders (Rule 11 of the Contract Procedure Rules) in respect of an extension to the provision of specialist, trauma informed, counselling service, by Platform, to individuals with substance misuse issues, be agreed.
2. That authority be granted to the Assistant Chief Executive & Chief Digital Officer to enter into an agreement with Platform for the continued provision of this Specialist Counselling Service.

Reason For Decisions:

To ensure the necessary arrangements can continue to be put in place for the provision of specialist, trauma informed, Counselling, for Individuals with substance misuse issues, in the Swansea Bay region.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

8. **SYRIAN RESETTLEMENT PROGRAMME SUPPORT SERVICE**

Decisions:

1. That the Contracts Procedure Rules relating to the invitation of tenders (Rule 11 of the Contract Procedure Rules) in respect of a further extension to the provision of support by the British Red Cross to families settled in Neath Port Talbot under the Syrian Resettlement Programme, be agreed.
2. That the Assistant Chief Executive and Chief Digital Officer be authorised to enter into an agreement with British Red Cross for the continued provision of this casework support service.

Reason for Decisions:

To ensure the necessary arrangements can continue to be put in place for households relocated to the Neath Port Talbot area under the Syrian Resettlement Programme.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

9. **NPT AIR QUALITY PROGRESS REPORT 2020**

Decisions:

1. That the findings of the 2020 Air Quality Progress Report, as presented in Appendix 1 to the circulated report, be noted.
2. That approval be given to publish the report on the Council website and to send a copy to Welsh Government for information.

Reason for Decisions:

To fulfil the requirements of the Local Air Quality Management (LAQM) process as set out in Part IV of the Environment Act (1995), the Air Quality Strategy for England, Scotland, Wales and Northern Ireland 2007 and relevant Policy and Technical Guidance documents.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

10. **PLANNING POLICY WALES EDITION 10 – CONSIDERATION OF THE REGIONAL TECHNICAL STATEMENT, 2ND REVIEW 2020**

Decisions:

1. That the Regional Technical Statement 2nd Review be endorsed as providing an appropriate strategic framework to ensure an adequate supply of aggregates is achieved.
2. That the Statement of Sub-Regional Collaboration presented in Appendix 2 to the circulated report, be agreed as an appropriate

means of managing the supply of aggregates in the Swansea City Sub-Region.

Reason for Decisions:

To ensure compliance with Planning Policy Wales and Minerals Technical Advice Note 1: Aggregates and that an appropriate strategic framework is in place to enable a continued and adequate supply of aggregates.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

11. **LIST OF APPROVED CONTRACTORS**

That the Approved list is amended as follows:

Firms to be **added** to List of Approved Contractors:-

<u>Firm</u>	<u>Category</u>
ASW	15 16 17 18 19 20 22 27 28 29 30 35 37 38 41 42 45 84
Conemaster	1 9 47
Scourfield Gas Services	37 38 39 40 45 46
QTech facilities Management Ltd	45 46

Firm to be **added to additional category** on List of Approved Contractors:-

<u>Firm</u>	<u>Category</u>
Thortech	80 81 92

Reason for Decisions:

To keep the List of Approved Contractors up to date and as far as possible, ensure a competitive procurement process, and for the purpose of supplying a List of Approved Contractors for invitation to tender within the relevant category.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

12. **TRAFFIC ORDER - PARK DRIVE, PARK CRESCENT, SKEWEN. NEATH**

(At this point in the meeting, Councillor M.Harvey reaffirms his interest in this item and leaves for the discussion and voting thereon.)

Decision:

That the objections be overruled to the Park Drive and Park Crescent, Skewen, Neath, Prohibition of Motor Vehicles except for Access Order 2020 (as detailed at Appendix A to the circulated report), the scheme be implemented on site as advertised, and the objectors to be informed of the decision accordingly.

Reason for Decision:

To prevent indiscriminate parking in the interest of highway safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

13. **TRAFFIC ORDER - LLETTY DAFYDD - CLOS YR YSGOL, CLYNE**

(Councillor M.Harvey re-joins the meeting.)

Decision:

That approval be granted to advertise the B4434 Lletty Dafydd – Clos Yr Ysgol, Clyne - Proposed Prohibition of Waiting, Loading or Unloading at any time Traffic Regulation Order (as detailed at Appendix A to the circulated report) and should no objections be received, the proposals be implemented on site as advertised.

Reason for Decision:

To prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be undertaken when the scheme is advertised.

14. **TRAFFIC ORDER - PARC NEWYDD, CWRT Y CAWR, BRITON FERRY**

Decision:

That approval be granted to advertise the proposed Parc Newydd – Cwrt Y Cawr, Briton Ferry - Proposed Prohibition of Waiting, Loading or Unloading at any time Traffic Regulation Order (as detailed at Appendix A to the circulated report) and should no objections be received, the proposals be implemented on site as advertised.

Reason for Decision:

To prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be undertaken when the scheme is advertised.

15. **TRAFFIC ORDER - SEVEN SISTERS**

Decision:

That approval be granted to advertise the Individual Disabled Parking Place Traffic Regulation Order at No. 6 Bryndulais Row, Seven Sisters. SA10 9EB order (as detailed at Appendix A to the circulated report) and should no objections be received, the proposals be implemented on site as advertised.

Reason for Decision:

To allow the successful applicant to maintain their independence and quality of life.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be undertaken when the scheme is advertised.

16. **TRAFFIC ORDER - BRYNCOCH, NEATH**

Decision:

That the objection be overruled to the Llewellyn Avenue, Bryncoch, Neath, Prohibition of Waiting at any Time Order 2020 (as detailed at Appendix A to the circulated report), the scheme be implemented on site as advertised, and the objector to be informed of the decision accordingly.

Reason for Decision:

To prevent indiscriminate parking in the interest of highway safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

17. **TRAFFIC ORDER - CYNCOED ROAD - BERTHA ROAD, MARGAM**

Decision:

That the objection be overruled to the Cyncoed Road and Bertha Road, Margam, Prohibition of Waiting, Monday to Friday, 8.00am to 5.00pm, Order 2020 (as detailed at Appendix A to the circulated report), the scheme be implemented on site as advertised, and the objector be informed of the decision accordingly.

Reason for Decision:

To prevent indiscriminate parking in the interest of highway safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

18. **URGENT ITEMS**

Because of the need to deal now with the matters contained in Minute Nos 19, 24 and 25 below, the Chairperson agreed these could be raised at today's meeting as urgent items pursuant to Section 100B (4) (b) of the Local Government Act 1972.

Reason:

Due to the time element.

19. **GRANT SUPPORT TO BUSINESSES AFFECTED BY ADDITIONAL TRADING RESTRICTIONS FROM 4TH DECEMBER 2020.**

Decision:

That the grant funding detailed within the urgent, circulated report be accepted, and the payments of grants to eligible businesses for 2020/21, as set out in the urgent, circulated report, and in line with the final guidance received from the Welsh Government, be approved.

Reason for Decision:

To enable the Council to make payments to eligible businesses in line with the Welsh Government Scheme.

Implementation of Decision:

The decision is for immediate implementation. The Chairperson of the scrutiny committee had agreed to this course of action. There would therefore be no call in of this decision.

20. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

21. **PASSENGER TRANSPORT SUBSIDISED NETWORK**

Officers agreed that Carmarthenshire Council be included in the consultation.

Decision:

That the private report be noted.

22. **WORKS AT CROWN WORKS, NEATH**

Decision:

That Rule 11 of the Council's Contract Procedure Rules be excluded and that the Head of Property and Regeneration be given approval appoint the company detailed within the private, circulated report, to undertake works to the Crown Buildings and an agreement be entered into with the same company to facilitate this.

Reason for Decision:

To enable the essential roofing repairs to be undertaken at Crown Buildings.

Implementation of Decision:

The decision will be implemented after the three day call in period.

23. **BURROWS YARD**

Decisions:

1. That delegated authority be granted to the Head of Property and Regeneration to agree new terms with the company detailed in the private, circulated report, for the disposal of land at Burrows Yard as shown hatched and cross-hatched black on the plan, as detailed at Appendix 1 of the private circulated report;
2. That delegated authority be granted to the Head of Property and Regeneration to instruct the company detailed in the private, circulated report, to remediate and construct a new commercial unit on the Council's retained land as shown edged black on the plan, as detailed at Appendix 1 of the private circulated report;
3. That delegated authority be granted to the Head of Property and Regeneration, in consultation with the Head of Legal Services to negotiate, finalise and enter into the transaction documentation

necessary to implement the disposal of land and the construction of a new commercial, as detailed in the private circulated report;

4. That Rule 2 of the Contract Procedure Rules be excluded for the construction of a new commercial unit on the land edge black on the plan as detailed at Appendix 1 of the private, circulated report, and that delegated authority be granted to the Head of Property and Regeneration to enter into an agreement, as detailed therein.

Reason for Decisions:

To enable the transfer of development land to a third party and the construction of commercial unit on the Council's land at the Burrows Yard site.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

24. **STREET LIGHTING ENERGY SAVING PROJECT (PHASE 2)**

Members noted that scheme of works would be circulated when available.

Decision:

That Rule 11 of the Contract Procedure Rules be excluded, and approval be granted to accept the sum of funding, from the provider detailed within the private, circulated report, which is on offer for a second phase of the previously approved project, and that the work is awarded as a variation order to the company detailed within the private, circulated report, to facilitate same.

Reason for Decision:

To take advantage of available funding to reduce energy usage and maintenance costs.

Implementation of Decision:

The decision will be implemented after the three day call in period.

25. **REPAYMENT OF DISABLED FACILITY GRANT MONIES**

The Chair highlighted that the Ward Affected section of the report should read 'Margam' and not 'Neath Abbey, Neath'.

Decision:

That the full amount of grant monies be waived, as detailed in the private, circulated report, for the reasons given within the same.

Reason for Decision:

To ensure the Authority exercises its discretion under the Housing Grants Construction and Regeneration Act 1996: Disabled Facilities Grant (Conditions relating to approval or payment of Grant) General Consent 2008.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

FORWARD WORK PROGRAMME

January 2021 - 2022

Council (All starting 2pm unless otherwise stated)

Meeting Date	Agenda Item	Type	Contact Officer
9 th March	Budget 21/22	Decision	Hywel Jenkins
	Interim Arrangements for the Head of Democratic Services Post	Decision	Karen Jones/ Craig Griffiths
	Pay Policy Statement 2021/22	Decision	Sheenagh Rees
	Chairman's Annual Report – Democratic Services Committee	Information	Stacy Curran/ Craig Griffiths
17th March	ANNUAL MEETING		Stacy Curran/ Craig Griffiths
24 th March	Dem. Services Committee Report regarding Member Induction Programme 2022	Decision	Craig Griffiths

14 th April	To be Confirmed			
26 th May	To be Confirmed			

Cabinet (Following Cabinet Scrutiny starting at 2pm.)

Meeting Date	Agenda Item	Type	Contact Officer
2021	CABINET		
24 th February	Strategic Equality Plan – Annual Report 2019-2020	Decision	Caryn Furlow/ Rhian Headon
	Welsh Language Promotion Strategy Progress Report	Monitoring	Caryn Furlow/ Rhian Headon
	Corporate Governance Improvement Action Plan – Progress Report	Decision	Caryn Furlow
8 th March	Budget 21/22	Decision	Hywel Jenkins
16 th March	Budget Monitoring Reports	Monitoring	Huw Jones
	Complaints Policy	Decision	Caryn Furlow/ Sheenagh Rees

7 th April	Strategic School Improvement Programme	Decision		Andrew Thomas/ Rhiannon Crowhurst
21 April	Annual Governance Statement 2020/2021	Decision		Caryn Furlow/ Sheenagh Rees
12 th May	Items to be Confirmed			

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